



MBA/MS Program Recommendation Form

Section 1: Applicant Information

First Name: _____

Last Name: _____

UNT Student ID#: _____

Email: _____

Leave Student ID blank if you have not received it

Master Program seeking admission: Major _____ MS MBA

Term/Year of Entry: Fall Spring Summer _____ (year)

Optional Waiver of Rights: Under the provision of the Family Education Rights and Privacy Act of 1974, students are given the right to inspect their records, including letters of recommendation. In order to encourage candor on the part of the individual completing this form, the student may choose to waive the right of access to this recommendation form. If you wish to waive the right to examine this recommendation form, and any attached letter submitted with it, please sign below. If left unsigned, you will have access to the form upon acceptance to the UNT College of Business.

Applicant Signature: _____

Date: _____

Section 2: Recommender Information

First Name: _____

Last Name: _____

Current Organization: _____

Current Position/Title _____

Address: _____

Phone Number: _____

Context of Relationship: _____

How long have you known the applicant? _____

Section 3: Recommendation

In this section, you will find 9 competencies. Please rate the applicant for each competency that corresponds to the behavior that you have seen the applicant most consistently exhibit.

	Superior/ Excellent 100-90%	Good 80-89%	Average 60-79%	Poor 0-59%	Unable to Judge
Intellectual Ability					
Analytical Ability					
Creativity & Imagination					
Initiative					
Written Communication					
Oral Communication					
Professional Impression & Poise					
Leadership Potential					
Collaboration with others					

Is there anything about your ratings on which you would like to comment?

- Overall, I...
- Do not recommend this applicant
 - Recommend this applicant, with reservations
 - Recommend this applicant
 - Enthusiastically recommend this applicant

Recommender Signature: _____ Date: _____

Please email or mail this completed form to:

Email: RCoBMasters@unt.edu
Mailing Address:
 G. Brint Ryan College of Business
 Graduate Programs Office, BLB 201
 1155 Union Circle #311160
 Denton, Texas 76203-5017

