

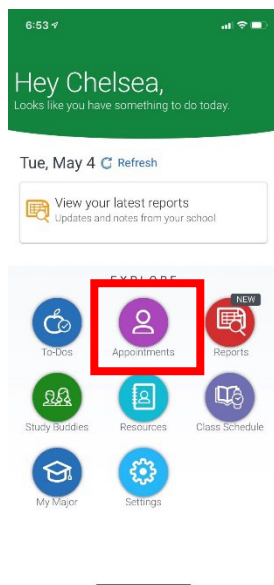


G Brint Ryan College of Business

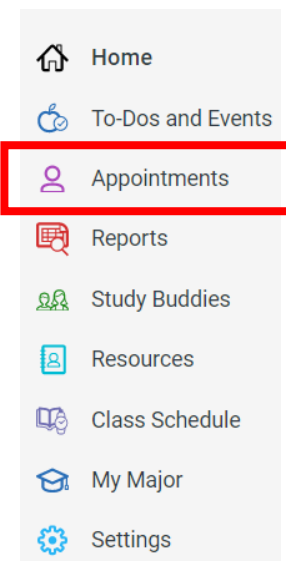
Drop-In Advising

- 1.) Go to [NAVIGATE.UNT.EDU](https://navigate.unt.edu). Follow the instructions to download the mobile app or visit the desktop version here: <https://unt.navigate.eab.com/>
- 2.) Login with your UNT EUID and password, if prompted.
- 3.) Select the **APPOINTMENTS** icon on the mobile app or the **APPOINTMENTS** option on the left-hand menu from the desktop version

Mobile App



Desktop Version



- 4.) SELECT THE SCHEDULE AN APPOINTMENT BUTTON





- 5.) Select **VIEW DROP-IN TIMES**
 - a. **MOBILE APP: Scroll down to find it under OTHER OPTIONS**
 - b. **DESKTOP: Will appear on the top right of the page under OTHER OPTIONS**

Other Options

View Drop-In Times
Request Appointment Time
Meet With Your Success Team

- 6.) Select **ACADEMIC ADVISING** for the appointment type and **DROP-IN WITH AN RCOB ADVISOR** for the service and then select **FIND AVAILABLE TIME**.

* Choose the appointment type that you want to schedule.

<input type="text" value="Academic Advising"/>	▼
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* Service (scroll for all options)

<input type="text" value="Drop-In with an RCOB Advisor"/>	▼
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- 7.) Select the option of **G. Brint Ryan College of Business Advising**

[G. Brint Ryan College of Business Advising](#)

Appointments with the G. Brint Ryan College of Business advising team. You can select your appointment mode while scheduling. For more information, contact rcobadvising@unt.edu.

- 8.) Review the information to determine when the RCOB advisors are hosting drop-ins. If drop-ins are active, you can use the CHECK-IN button to add yourself to the queue.

If you have any problems checking in for a drop-in, contact rcobadvising@unt.edu.