

G Brint Ryan College of Business

Same Day Appointments

- 1.) Go to <u>Navigate.unt.edu</u> and follow the instructions to download the mobile app or visit the desktop version here: <u>https://unt.navigate.eab.com/</u>
- 2.) Login with your UNT EUID and Password, if prompted
- 3.) Find the APPOINTMENTS icon on the Mobile App (Under the Rocket) or the APPOINTMENTS option on the left-hand menu of the Desktop Version.



4.) Select the SCHEDULE AN APPOINTMENT button

Schedule an Appointment





5.) Select the "Academic Advising" for the Appointment Type and "RCOB Same Day Appointment" for the Service. Leave the date as the current day

Important: Do not select "View Drop-In Times", doing so will not show any appointment times

Fully Booked: If you are seeing this image that means the current session of "RCOB Same Day Appointments" are fully booked. Please check our website for upcoming sessions.

No Appointments available! Update your selected options to see more availabilities or Request alternate time

Academic Advising	×
Service (scroll for all options) *	
RCOB Same Day Appointment	× ~
Pick a Date i	
November 18, 2024	\sim
Find Available Time	
ther Options	

6.) Select an appointment time that works for you to meet with an Academic Advisor.



7.) <u>Confirm your appointment</u>, after which you will receive meeting details in your UNT email