

UNT Career Services and Your Future

G. Brint Ryan College of Business
Career Resource Center

Brian Hirsch, Ed.D.

Fall 2021

Events



In-person Career Fair – September 23



Virtual Career Fair – September 24



100+ Employer Sponsored Virtual Events

Services



Handshake



Mean Green Mentors



Big Interview



Set Up Appointments:
<https://appointments.unt.edu/students-services.htm>



NEW Labor Marketing Information



Career Center Website
<https://careercenter.unt.edu/channels/business/>

To Do



Update Handshake Account



Update Resume – LIVE in Handshake

2000+ paid Internships
7000+ FT Jobs

Grow Your Network!

Mean Green Mentors

Helping UNT students and alumni with a destination for career, community, and connection.



- Personal Interaction with UNT Alumni
- Advice on careers, school, life
- Resources for gaining professionally related experience

In-Person Career and Internship Fair



Business Career Fair

Thursday, September 23, 3p.m. - 6p.m.

UNT Union 314

Business Attire Required



Virtual Career and Internship Fair



Business Career Fair

Friday, September 24, 11a.m. - 3p.m.

Virtual on Handshake

Getting Started

Step 1: Register for the Event

Step 2: Sign-up for Meeting Times



Business Attire Required

Are You Career Ready?

- 461 FT Finance -- 125 were in DFW
- 207 Internships
- 243 Postings are for May Grads or Summer '22 Interns

- AIG
- Akuna Capital
- Allstate
- Amazon
- Bank of America
- Blackstone
- BNY
- BP
- Citi
- Citrix
- Country Place Mortgage
- Comerica Bank
- CUNA Mutual
- Dell Technologies
- Depository Trust
- Deutsche Bank
- EisnerAmper
- FDIC
- Fidelity
- Financial Technology Partners
- General Motors
- Goldman Sachs
- Goosehead
- Greystar
- IRS
- JP Morgan Chase
- McDonald's
- MUFG
- New Western Acquisition
- New York Life
- PIMCO
- Raymond James
- Regions Bank
- Rose International
- Southwest Airlines
- State Farm
- STREAM Foundation
- TD Bank
- TD Ameritrade
- Texas Capital Bank
- Texas Instruments
- UBS
- USAA
- Vanguard
- Whirlpool

TAKE ACTION: COMPLETE YOUR Handshake PROFILE

Getting STARTED:

- SET UP YOUR PROFILE
- Set up your preferences
- Upload your resume

WATCH Your Account for

- Job and internship recommendations
- Upcoming Events and Workshops
- Upcoming On-campus Interviews

The screenshot shows the Handshake website interface for a user named Brian. The top navigation bar includes links for 'For You', 'Jobs', 'Events', 'Students', 'Career Center', and a user profile icon for 'Brian'. A 'Logged in!' notification is visible. The main content area features a 'Welcome to Handshake, Brian.' message with a 'View Profile' link and a 'Your tasks for today' section with a 'Take Survey' button. Below this, there is a section for 'Upcoming Events' with two event cards: 'McAfee and Prospanica Networking and Recruiting Night' (November 1 to 6, 2018) and 'Pre-Career Fair, Online Orientation' (November 2 to 7, 2018).

RCOB Approved Format

Chronological/Jobs

- Employers Like the format
- Provides Consistency in applicant deliverable
- Looks Professional
- Key Word driven
- ATS Parsable

FULL NAME

City, State

Customized LinkedIn URL

Phone Number

Email

PROFESSIONAL PROFILE (~3 Sentences)

Summarize your strongest qualifications and experiences in relation to the position for which you are applying. Highlight your strongest relevant core competencies and tech skills. Include "seeking a _____ position starting _____" as your last sentence to clarify for the reader exactly what you are looking for.

CORE COMPETENCIES (Soft Skills)

Core Competency | Core Competency | Core Competency | Core Competency

TECHNICAL SKILLS (Computer Software packages/programs)

Skill | Skill | Skill | Skill | Skill

EDUCATION

Degree Name in Major

University of North Texas, Denton, TX

GPA: If above 3.0

Expected Graduation Date: Mon Year

HONORS & AWARDS (remove if n/a)

ADDITIONAL EDUCATION/CERTIFICATIONS/TRAINING/RELEVANT COURSEWORK (remove if n/a)

EXPERIENCE (Jobs, Internships, and Relevant Class Projects)

COMPANY NAME

Starting Mon Year - Ending Mon Year

Optional: One or two short sentences explaining the company if not well-known

Job Title

City, State

- 3-step bullet point: what did you do, what did you use to do it, quantify with numbers
- Examples below...
- Worked with a team of 3 to develop a 5-year financial budget using advanced functions in Excel such as pivot-tables and VLOOKUPs.
- Utilized multitasking abilities to effectively manage the cash register, while simultaneously taking and preparing orders for approximately 300 customers per shift.

CLASS PROJECT NAME, UNT

Term Year

Job Title

City, State

- 3-step bullet point: what did you do, what did you use to do it, quantify with numbers
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LEADERSHIP, CAMPUS & COMMUNITY INVOLVEMENT (remove if n/a, bullet points for significant contributions)

Member (or other leadership title), AMA, UNT American Marketing Association

Fall 2018 - Present

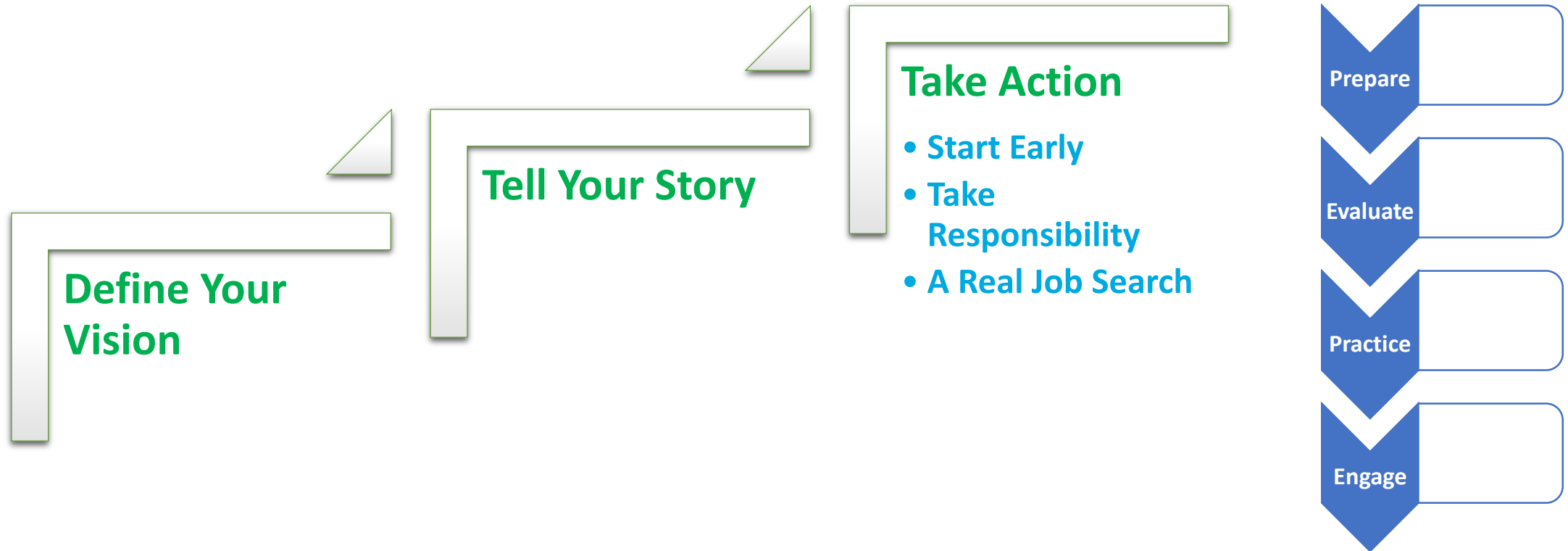
- 3-step bullet point: what did you do, what did you use to do it, quantify with numbers

Volunteer, Denton Red Cross

Starting Mon Year - Ending Mon Year

- 3-step bullet point: what did you do, what did you use to do it, quantify with numbers

How to Get a Job (or internship)



Internships for Business Students

For Credit Internship Has Requirements



- Declared Major
- Be in Good Academic Standing
- Eligible for Professional Level Courses
- Job Description
- Must be paid
- Must be supervised
- Work Minimum of 240 total hours

Internships for Business Students

How To Get An Internship:

START LOOKING: When you are ready for professional level courses

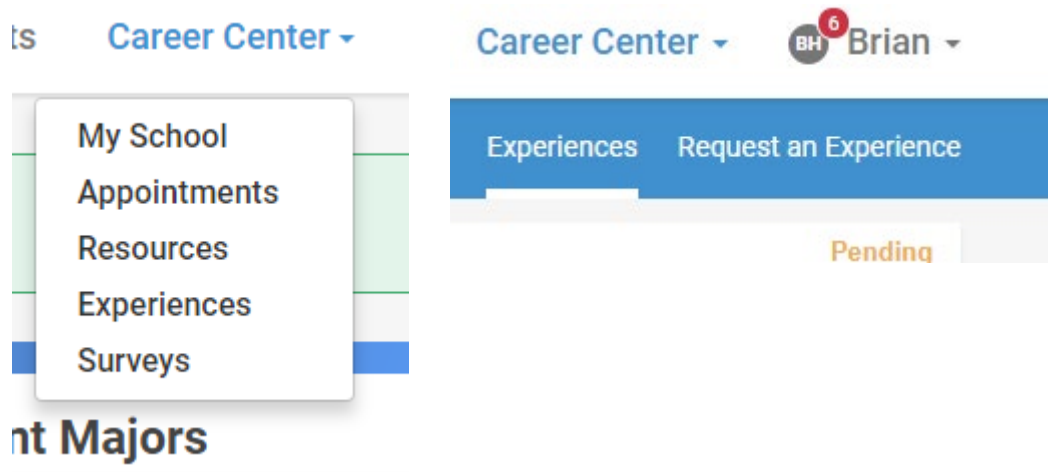
START LOOKING: When you are taking any prerequisite courses

- Use handshake to apply
- Attend Job Fairs/Expos
- Network
- Use LinkedIn



Internships for Business Students

After You Are Hired



- Report Your Internship in handshake
 - Click on “Experience” and fill in the requested information
- Verification Process
- Approval Process
- Notified You Are Clear to Register

Mean Green Mentors

<https://meangreenmentors.unt.edu/>



Introducing



Practice Interviews

Four Categories:



General

Covers 80% of the interview questions you might be asked.



By Industry

Start practicing mock interviews in over 20 industries.



By Competency

Practice interview questions sorted by competency and skillset.

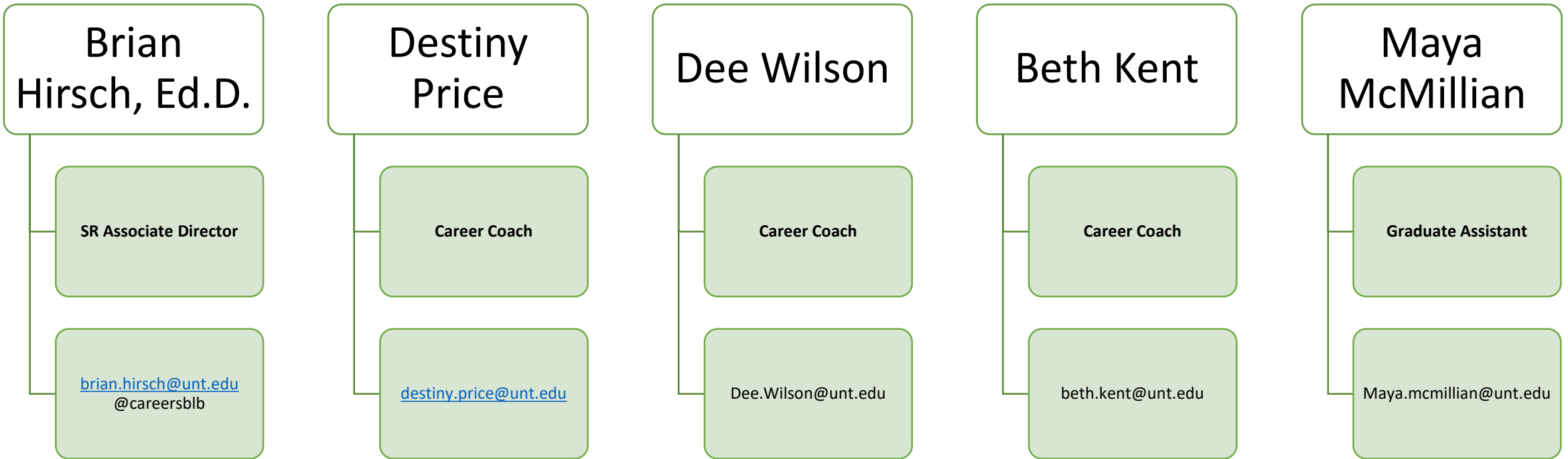


Admission Interviews

Practice interviews by program type and school.

Questions

Conveniently Located in BLB 037



**Go forth and
make awesomeness.**

Rinse. Repeat.