Agenda

- What is an Internship?
- What is the Value of an internship to you?
- Why hire Interns?
- Do’s
- Don’ts
- Questions
What is an Internship?

An internship is a period of work experience offered by an organization for a limited period of time. Once confined to medical graduates, internship is used for a wide range of placements in businesses, non-profit organizations and government agencies. [Wikipedia](https://en.wikipedia.org/wiki/Internship)
What is the The Value of an Internship to you?

One advantage of completing an internship is that employers prefer to hire graduates or soon to be graduates who’ve gained hands-on experience related to their major. Other benefits are that it:

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<th>Benefit</th>
<th>Advantage</th>
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<tr>
<td>Extends your classroom learning into a real-world setting.</td>
<td>Provides the opportunity to reinforce your choice of major and career path.</td>
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<td>Allows you to gain practical experience and transferable skills by working in a professional environment.</td>
<td>Gives you a competitive advantage in the job market because of the knowledge and skills you develop in the position.</td>
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<td>Helps you develop a network of professional contacts in your career field.</td>
<td>Provides insight into your future career.</td>
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Why hire Interns?

Employers hire interns for several reasons:

- Need a resource for a limited amount of time
- Looking for the intern to bring fresh ideas using what he or she learned in college
- Looking to recruit the best interns for permanent positions
- Investing in the future success of the industry
Do’s

Don’ts
Do’s

- Present yourself as a professional even if you are being paid an hourly rate.
- Listen to your hiring manager to clearly understand expectations and employment rules for that Company/Location.
- Communicate often either verbal or written.
- Go above and beyond what is asked of you.
- Remember you are an intern who is being asked to act like an employee but really isn’t.
- Be Reliable – come to work, on-time and have good transportation.
- Learn as much as you can from your internship position.
Don’ts

- Deviate from employee policies and procedures
  - Dress Code
  - Schedule
  - Attendance/Punctuality
- Failing to communicate with Managers on assignments
- Get involved in workplace politics
- Don’t forget you are in the Business World wanting to be considered a Professional
Questions?